

HOLMES RUN VALLEY
CITIZENS ASSOCIATION

Sec.

Dec. 3, 1974

ARTICLES OF AGREEMENT

ARTICLE I

NAME

The name of this Association will be the Holmes Run Valley Citizens Association, herinafter referred to as "the Association."

ARTICLE II

PURPOSE

The Association shall be non-profit, non-partisan for the purpose of keeping the membership informed of matters affecting the community, of making the views of the community known to appropriate authorities, and of improving the environment of the community and surrounding areas; provided such actions implemented by the Association are advantageous to the community and are within the constraints of Federal, State and County laws.

ARTICLE III

ELIGIBILITY

All persons 18 years or older residing in the community are eligible for membership in this Association. Persons 18 years or older not residing in the community may be granted associate membership upon approval of two-thirds of the membership voting at a scheduled meeting.

ARTICLE IV

MEMBERSHIP

Eligible persons become members of the Association upon payment of their annual dues, payable in advance of the annual election.

ARTICLE V

DUES

Annual dues are established at one dollar per member. The annual year runs from 1 October through 30 September. Any change in the amount of the dues requires the approval of two-thirds of the total membership of the Association. Dues are for the primary purpose of defraying operational expenses of the Association.

ARTICLE VI

FINANCES

Financial obligations shall be incurred in the name of the Association only with prior approval of a majority of the members present and voting at a scheduled or special meeting except that the Association Council may authorize the disbursements of funds to cover any routine expenses not to exceed fifteen dollars (\$15.00).

All disbursements, whether by check or by cash, shall be supported by an itemized invoice and receipt, signed by the vendor as paid in full and signed by the Treasurer as having received stated material or services.

ARTICLE VII ORGANIZATION

The officers of the Association shall be the President, Vice-President, Secretary and Treasurer, elected from members in good standing of the Association. Committees will be formed as required and shall be selected or appointed by the President.

There shall be an Executive Council composed of the elected officers of the Association and the Chairmen of the formed committees.

The Executive Council shall formulate the plans and programs of the Association. The Council is authorized to act within the purpose and interest of the Articles of Agreement on all business of the Association. All actions taken by the Council shall be fully reported to the membership at the next following regular meeting.

ARTICLE VIII ELECTION OF OFFICERS

The President, Vice-President, Secretary and Treasurer shall be elected at the annual meeting of the Association in October of each year. All elections shall be by ballot or by acclamation and a majority of votes cast, either by a member voting in person or by proxy vote, shall be required to elect. In the event that no candidate receives a majority of the votes cast, a second ballot shall be cast in which voting shall be restricted to the two (2) nominees receiving the largest pluralities on the first ballot. In the event of a tie, it shall then be in order for the President to cast the tie-breaking vote.

The officers elected will serve for one (1) year commencing 1 November.

A nominating committee shall be appointed by the Executive Council four (4) weeks prior to the annual meeting. Prior to the annual meeting this committee shall present to the full membership by circular a slate consisting of at least one qualified candidate who is willing to serve for each office. At the annual meeting any member in good standing shall have the right to nominate from the floor qualified candidates for any office of the Association.

In the event of the death, resignation, incapacity, forfeiture of office, or departure from the area of any officer other than the President, a successor will be appointed by the Executive Council to serve for the balance of the

unexpired term. In the event of a vacancy in the office of the President, the Vice-President shall automatically become President and the vacated office of Vice-President shall be filled in accordance with the desires of the Council.

ARTICLE IX DUTIES AND POWERS OF OFFICERS

The President shall be the principal executive officer of the Association and serve as chairman of all meetings. The President shall also have the duty to sign or authorize all official acts and orders necessary to carry out the will of the Association, to appoint chairmen of committees and delegates to represent the Association in other civic or county functions.

The Vice-President will assume the function of the President during the President's absence. He is the chief information officer of the Association.

The Secretary shall record all the activities of the Association and Executive Council meetings, handle all administrative duties as directed by the President or Vice-President and arrange for the distribution of all notices for, and minutes of, scheduled or special meetings.

The Treasurer shall have the care and custody of all Association funds and property and shall keep an accurate record thereof. He shall be responsible for the receipt and maintenance of all Association funds as approved by the membership. The Treasurer will present the financial status of the Association at every scheduled meeting.

ARTICLE X MEETINGS AND PROCEDURE

Scheduled meetings of the Association when held shall be on the second Thursday of the month, with intervals determined by the membership or Executive Council. Special meetings will be held at the call of the President.

The Annual Meeting of the Association shall be the regular meeting in October of each year.

Robert's Rules of Order, Revised, shall be the parliamentary guide and shall govern the proceedings of the Association. The Association may establish a set of standing rules on procedure which may be suspended at any meeting by a majority vote of those present.

The following shall be the normal order of business at the regular meeting:

1. Reading and approval of the previous minutes
2. Report of communications
3. Report of the Treasurer
4. Reports from the Committee Chairmen
5. Reports from Association Delegates
6. Unfinished business
7. New business
8. Adjournment

ARTICLE XI

COMMITTEES

Committees will be formed and dissolved as required, selected or appointed by the President.

ARTICLE XII

VOTING

Unless otherwise stated in the Articles of Agreement, voting of the membership shall be viva voce or signed proxy, and an affirmative vote of a majority of the membership present shall be required to carry a motion.

ARTICLE XIII

AMENDMENT

Proposed amendments to these Articles of Agreement may be presented to the Secretary in writing at any regular meeting and shall be read at the same meeting. A copy of the proposed amendment shall be put to vote and shall become part of the Articles if approved by two-thirds of the membership who have voted either in person at the meeting or by proxy vote, or by mailed official ballot received by the Secretary prior to the conclusion of the balloting.

ARTICLE XIV

AMENDMENT - BOUNDARIES

The area encompassed by the Association shall be Holmes Run Park, Valley Brook, Pomponio, Roundtree, and Beech Tree Subdivisions.

(Adopted at regular meeting, June 15, 1971.)

ARTICLE XV

YOUTH MEMBERSHIP

All persons aged 14 through 17 residing in the community are eligible for Youth Membership in the Association. Annual dues for youth members shall be 50¢. Youth members may participate fully in the Association and shall have 1/2 vote in all elections and other business of the Association. A majority of the members of the Youth Affairs Committee of the Association shall be between the ages of 14 and 20 years.